

**ARCHITECTURE AND DESIGN SCOTLAND**  
**BOARD MEETING (30)**  
**9 Bakehouse Close, 146 Canongate, Edinburgh**  
**1.30pm on Monday 7 April 2014**



Architecture+DesignScotland  
Ailtearachd is Dealbhadh na h-Alba

**A G E N D A**

1. Welcome of new Board Members
2. Apologies
3. Declarations of Interest
4. Minutes of Previous Meeting on 17 February 2014 (attached)
5. Board and Sub-Committee Meetings 2014/15 (Jim MacDonald) (attached)
6. Appointment to Sub-Committees (attached)
7. Model Code of Conduct (Lynne Lineen) (attached)
8. Finalised Draft Business Plan for 2014/15 (Jim MacDonald) (attached)
9. Design Forum – 2 years on (Jill Malvenan)
10. Communications Update (Anja Ekelof)
11. Performance Indicators and Evaluation (Jim MacDonald) (attached)
12. Any Other Business
  - Chair/CEO Diary
  - Corporate plan update
  - Board Training, 1<sup>st</sup>/2<sup>nd</sup> May

**ARCHITECTURE AND DESIGN SCOTLAND  
BOARD MEETING (31)  
The Lighthouse, Mitchell Lane, Glasgow  
1.30pm on Monday 11 August 2014**



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**A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 7 April 2014 and matters arising (attached)
4. Minutes of Strategy Meeting on 12 May 2014 (attached)
5. 2013/14 Annual Report & Financial Statements (attached)
6. Business Plan Update (attached)
7. Design Skills Symposium Follow Up/2015 DSS (Diarmaid Lawlor) (attached)
8. Design Labs at A+DS (Diarmaid Lawlor) (attached)
9. Advocacy Role for Board Members (Chair) (verbal)
10. Communications Update (Anja Ekelof) (verbal)
11. Audit Committee Update (attached)
12. Creative Scotland Events Funding (Emma Halliday) (for info)
13. Health Programme – Feedback Survey (Heather Chapple) (for info)
14. Certificates of Assurance (attached)
15. Any Other Business
  - Chair/CEO Diary/Update
  - Board Members' diary/updates
  - Women On Board: Quality Through Diversity Consultation

**ARCHITECTURE AND DESIGN SCOTLAND  
BOARD MEETING (32)  
Bakehouse Close, Edinburgh  
1.30pm on Monday 6 October 2014**



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**A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 11 August 2014 and matters arising (attached)
4. Notes of Strategy Meeting on 8 September 2014 (attached)
5. Stalled Spaces Scotland (Emma Halliday) (attached)
6. Schools Refurbishment Guidance (Michael Cant) (presentation)
7. Audit Committee Update (Martin Crookston) (attached)
8. Business Plan Update (Lynne Lineen) (attached)
9. Communications Update (Anja Ekelof) (attached)
10. 2015 Programme (Anja Ekelof) (attached)
11. Governance: Improving our Approach (Lynne Lineen) (attached)
12. Any Other Business
  - Chair/CEO Diary
  - Board Members' diary/updates
  - Housing Position Paper Update (KA/JMcD)
  - Accommodation Review (JMcD)
  - 2016 Year of Innovation, Architecture & Design (JMcD)
  - Performance Evaluation (JMcD)
  - NED event 3<sup>rd</sup> November 2014 (JMcD)

**ARCHITECTURE AND DESIGN SCOTLAND  
BOARD MEETING (33)  
The Lighthouse, Glasgow  
1.30 pm on Monday 8 December 2014**



Architecture+DesignScotland  
Aithearachd is Dealbhadh na h-Alba

**A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 6 October and matters arising (attached)
4. Notes of Strategy Meeting on 10 November 2014 (attached)
5. Accommodation Review (Jim MacDonald) (attached)
6. Audit Committee Update (Martin Crookston) (verbal update)
7. Business Plan Update (Lynne Lineen) (attached)
8. Communications Update (Anja Ekelof) (attached)
9. Annual Review 2014 (Anja Ekelof) (attached)
10. 2015/16 Budget (Jim MacDonald) (attached)
11. Any Other Business
  - Chair/CEO Diary
  - Board Members' diary/updates
  - NED event 3 November 2014 (GR)

**ARCHITECTURE AND DESIGN SCOTLAND  
BOARD MEETING (34)  
The Lighthouse, Mitchell Lane, Glasgow  
1.30 pm on Monday 9 February 2015**



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**A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 8 December and matters arising (attached)
4. Business Plan Update (attached)
5. Draft Business Plan and Budget for 2015/16 (attached)
6. Accommodation Review (attached)
7. Design Lab (attached)
8. Audit Committee Update (attached)
9. Audit Committee Terms of Reference (attached)
10. Health & Safety Update (attached)
11. Communications Update (attached)
12. Any Other Business
  - Chair/CEO Diary
  - Board Members' diary/updates
  - 50:50 by 2020
  - 2015/16 Meeting Schedule (attached)

**ARCHITECTURE AND DESIGN SCOTLAND  
BOARD MEETING (35)  
9 Bakehouse Close, 146 Canongate, Edinburgh  
1.30 pm on Monday 9 March 2015**



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**A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 9 February and matters arising (attached)
4. Draft Business Plan and Budget for 2015/16 (attached)
5. Accommodation Review (attached)
6. Change Plan (attached)
7. Any Other Business
  - Branding
  - April Strategy Meeting