

Architecture & Design Scotland

Ailtearachd is Dealbhadh na h-Alba

ARCHITECTURE & DESIGN SCOTLAND

MINUTES OF BOARD MEETING

Bakehouse Close, Canongate, Edinburgh

10.00 am on Friday 10 May 2019

Present: Ann Allen (AA) Chair, Kirsty Macari (KM), Caroline Parkinson (CP), Alistair Scott (AS), Daisy Narayanan (DN), Angela Bonney (AB) and Bruce Ross (BR).

Staff: Jim MacDonald, (CEO), Heather Chapple (HC), Sue Reynolds (SR), Anja Ekelof (AE),

1 APOLOGIES & DECLARATIONS OF INTEREST

Apologies were received from Lynn Wilson (LW), Sue Evans (S) Graham Hill (GH) and Lynne Lineen.

3 FUTURE MEETINGS AND BOARD ROLES

The Board agreed to 2019/20 programme and Board roles as outlined in the paper. It was also agreed to schedule in another meeting on 20 November 2019 to accommodate a ministerial visit.

Action May 001 – add 20 November 2019 meeting into future meetings list.

On Board roles and Committee membership, it was agreed to add an agenda item onto the June 2019 meeting on governance, terms of reference of committees and schedule of delegation updates.

Action May 002 – add Governance Update onto June 19 Board agenda

4 BOARD ROLES IN STRATEGY DEVELOPMENT

The Board agreed the programme of board involvement in strategy development as noted in the paper.

The formal part of the meeting closed at 1130hrs. The Stakeholder messaging and communications workshop followed on.

Signed: *pp Susan A. Evans*
Ann Allen, Chair

Date: *13 June 2019.*