

Architecture & Design Scotland

Ailtearachd is Dealbhadh na h-Alba

ARCHITECTURE & DESIGN SCOTLAND

MINUTES OF BOARD MEETING (84)

Online Via MS Teams

10:00 on Thursday 16 March 2023

Present: Ann Allen (AA) Chair, Alistair Scott (AS), Angela Bonney (AB), Bruce Ross (BR), Daisy Narayanan (DN) & Kirsty Macari (KM) Caroline Parkinson (CP) & Georgiana Varna (GV) (part meeting)

Staff: Jim MacDonald (JMacD) CEO, Lynne Lineen (LL), Heather Claridge (HC), Sue Reynolds (SR), Anja Ekelof (AE), & Andrea Hepburn (AH - Minutes) Morag Bain (MB) & Kate Hendry (KH) for Item 4

Guests: Sandy Robinson (SR) PARD

Observers: Eilidh Henderson (EH) & Lizzie Smith (LS)

Apologies: Samantha McCabe (SM)

Absent: Lynn Wilson (LW)

1. APOLOGIES & DECLARATIONS OF INTEREST

Apologies were received from Samantha McCabe.

There were no declarations of interest.

2. MINUTES OF PREVIOUS MEETINGS AND MATTERS ARISING

The Minutes from the meeting on 16 February 2023 were approved.

It was noted under Matters Arising that all matters were completed with the exception of Feb 23 No 4 as SM and SR have still to arrange a date to discuss changes to the Climate Adaption Plan.

3. ACCOMMODATION REVIEW

The Accommodation Review paper was tabled and JMacD explained that a lot has changed since the last review as we are now operating a hybrid model of working. Further to a staff survey on requirements Leadership Team have opted to look at four options, all of which involve a hybrid approach to working.

Ideally we would require the flexibility to allow staff to have touch down desk spaces as and when required but also have all staff together on a regular basis. These requirements raise challenges and we are working closely with colleagues in SG and SFT on the project.

After useful questions from Board Members the paper was NOTED and JMacD advised that updates would be provided regularly as matters progress.

4. SCOTLAND + VENICE

MB & KH joined the meeting to update the Board on Scotland + Venice – A Fragile Correspondence. As the Creative Team were unable to attend the meeting their earlier presentation for students was shown. MB advised this would also be presented to staff later in the month to see if any connections can feed in.

KG updated that things are progressing at pace with the transportation and installation of the exhibition – we are due to take up occupation of the venue this week.

The Professional Development Programme is funded by partners and provides an opportunity for a team of 17 who will welcome visitors and can develop their own work and research. We are currently recruiting students for this and their training programme will kick in at the end of April.

The Comms side was formally announced by the Biennale last week and we will be sending out invites to the opening event at the end of next week.

The presentation was well received by the Board and an informative discussion around the project took place.

5. ANY OTHER BUSINESS

Key Agencies LDP Offer

JMacD advised that a presentation on this would be brought to next month's Board. 22 Local Authorities have expressed interest and it forms part of our strategic priorities.

2023/24 Business Plan & Budget

The Board signed this off last month but JMacD advised that Leadership Team are keeping an eye round resourcing and met earlier this week to identify priorities.

Board Reappointments

SR has received the Board Reappointment Forms for AS, AB, BR & DN and will start the process with these tomorrow.

2023/24 Board Meetings

Everyone should have the future meeting dates in their diaries – it should be noted that the May date has been pushed back a week. Going forward there will be two in person meetings per year and the remainder will be online.

Project For the Web

Project for the Web is progressing and a presentation will be made at either the April or May Board Meeting to demonstrate how it will help us manage and report on our work going forward.

The meeting closed at 11.25 am.



Signed:

Ann Allen, Chair

Date: 20 April 2023