

ARCHITECTURE AND DESIGN SCOTLAND
BOARD MEETING (36)
9 Bakehouse Close, 146 Canongate, Edinburgh
1.30 pm on Monday 11 May 2015



Architecture+DesignScotland
 Ailtearachd is Dealbhadh na h-Alba

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 9 March and matters arising (attached)
4. Health & Safety Update (Head of Corporate Services) (attached)
5. Audit Committee Update (Martin Crookston) (attached)
6. Risk Register (Head of Corporate Services) (attached)
7. 2014/15 Business Plan Review (Chief Executive) (attached)
8. Publication Scheme 2015 (attached)
9. Communications Update (Communications Manager) (attached)
10. Any Other Business
 - Chair/CEO Diary
 - Board Members' diary/updates
 - Accommodation Review (Chief Executive) (verbal)
 - Change Plan Update (Chief Executive) (verbal)
 - Housing Expo update – briefing to be circulated/tabled (to follow)
 - Scottish Housing and Future Places – briefing to follow (to follow)

**ARCHITECTURE AND DESIGN SCOTLAND
BOARD MEETING (37)
The Lighthouse, Mitchell Lane, Glasgow
1.30 pm on Monday 10 August 2015**



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A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 11 May and matters arising (attached)
4. Health & Safety (Head of Corporate Services) (attached)
5. Audit Committee Update (Head of Corporate Services) (attached)
6. Communications Sub Committee – Terms of Reference (Head of Corporate Services) (attached)
7. Annual Report & Financial Statements to 31 March 2015 (Head of Corporate Services) (attached)
8. Communications Update (Communications Manager) (attached)
9. 2015/16 Business Plan (Chief Executive) (attached)
10. Year of Innovation, Architecture and Design 2016 (Head of Access/Sust) (attached)
11. External Funding (Head of Access/Sust) (attached)
12. Place Standard (Design Advisor, Design Forum) (attached)
13. Any Other Business
 - Chair/CEO Diary
 - Board Members' diary/updates
 - Parliamentary Reception 24 November 2015
 - Accommodation Review (Chief Executive) (verbal)
 - Change Plan Update (Chief Executive) (verbal)

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ARCHITECTURE AND DESIGN SCOTLAND

BOARD MEETING (38)

The Lighthouse, Mitchell Lane, Glasgow

1.30 pm on Monday 5 October 2015

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 10 August and matters arising (attached)
4. Health & Safety (Head of Corporate Services) (attached)
5. Audit Committee Update (Head of Corporate Services) (attached)
6. 2015/16 Business Plan (Chief Executive) (attached)
7. Place Challenge Briefing (TBC) (verbal)
8. Participation in Place Making (Head of Urbanism) (attached)
9. Communications Update (Communications Manager) (attached)
10. Any Other Business
 - Chair/CEO Diary
 - Board Members' diary/updates
 - Parliamentary Reception 24 November 2015 (verbal)
 - Accommodation Review (Chief Executive) (verbal)
 - Change Plan Update (Chief Executive) (verbal)

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ARCHITECTURE AND DESIGN SCOTLAND

BOARD MEETING (39)

Bakehouse Close, 146 Canongate, Edinburgh

2.00 pm on Monday 14 December 2015

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 10 August and matters arising (attached)
4. Health & Safety (Head of Corporate Services) (attached)
5. Audit Committee Update (Head of Corporate Services) (attached)
6. 2015/16 Business Plan Implementation (Chief Executive) (attached)
7. Say Hello to Architecture (TBC) (verbal)
8. Change Programme (Chief Executive) (attached)
9. Annual Report (Communications Manager)
10. Communications Update (Communications Manager) (attached)
11. Any Other Business
 - Chair/CEO Diary (verbal)
 - Board Members' diary/updates (verbal)
 - Accommodation Review (Chief Executive) (circulated)
 - Joint Housing Delivery Plan (Chief Executive) (circulated)

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ARCHITECTURE AND DESIGN SCOTLAND

BOARD MEETING (40)

Bakehouse Close, 146 Canongate, Edinburgh

1.30 pm on Monday 8 February 2016

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Previous Meeting on 14 December and matters arising (attached)
4. Health & Safety (Head of Corporate Services) (attached)
5. Lone Working Procedures (attached)
6. Audit Committee Update (Head of Corporate Services) (attached)
7. 2015/16 Business Plan Implementation (Chief Executive) (attached)
8. Structure & Staffing (Chief Executive) (attached)
9. 2016/17 Business Plan & Draft Budget (Chief Executive) (attached)
10. Communications Update (Communications Manager) (attached)
11. Board Members' Key Themes & Communication in 2016 (Chair) (discussion)
12. Any Other Business
 - Chair/CEO Diary
 - Board Members' diary/updates
 - March & April meetings
 - Planning Review
 - 2016 update
 - Scottish Parliament Elections